

THE RUSHVILLE VILLAGE BOARD MEETING

November 10, 2025

DATE: 11/10/25

TIME: 7:00pm

PLACE: The Rushville Village Hall

PRESENT: Mayor Art Rilands, Deputy Mayor Karen Gorton, Trustee Doug Rigby, Trustee Cheryl Hilton-Vadner Trustee Chandra Gilman, DPW Supervisor Kyle Kuhnner, Code Officer Tim Pagel, Clerk Jeannie Kesel, Fire Chief Jim Adams - Absent

Approximately 8 people attended the meeting (sign in sheet available at the Village Office)

The Mayor called the Board Meeting to order at 7:00 pm

RE: Salute to the Flag:

The Mayor asked everyone to rise and join in the Pledge to the Flag.

RE: Approval of Minutes:

The Mayor asked the Trustees if they had any corrections to the board minutes from the October 20, 2025 Board meeting. Deputy Mayor Karen Gorton made a motion to approve the October 20, 2025 Board meeting as corrected. Trustee Doug Rigby made a 2nd to the motion. The motion unanimously carried.

RE: Public Comments:

- Jeff Borsma from MRB was here to review the project and update the board on the bid opening for the WTP Project. The bids came in a little higher than anticipated. The total bid came in at \$1,626,000. The low bidder for the general contractor is Crane Hogan Structural Systems, Inc. They are the contractor for the Gorham water project. The Bond Authorization Resolution has to be amended. The grant is for \$1,500,000. The difference of \$126,000 would need short term financing until the long-term financing is put into place once the project is completed. Lyons National Bank would be able to offer a loan to cover the short term loan. If the cost of the project comes in under budget, then only the amount over the \$1,500,000 would need to be financed. The contingency fund may not be needed and then there would be money to cover added expenses. Trustee Chandra Gilman asked what if the project runs into complications and goes above the contingency budget. Jeff said the Village could ask for additional funding by amending the Bond Authorization Resolution. Jeff said that raising it to \$1,700,000 would create a safety net. Then, the Bond Authorization Resolution would not have to incur the cost of amending it later in the project.

Trustee Chandra Gilman made a motion to amend the Bond Authorization Resolution to \$1,700,000. Trustee Doug Rigby made a second to the motion. The motion unanimously carried.

- There will be a special meeting on Monday, November 17, 2025 at 7:00 pm at the Village Hall to Amend the Bond Authorization Resolution.

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- Jeff said the short term financing with EFC for \$1,500,000 should close on December 2, 2025. The Village can then start submitting reimbursement requests for project invoices that have been paid.

RE: Resolution 10-2025 – Introducing Local Law 4 of 2025 entitled “A Local Law Establishing a Local Government Uniform Building Code and Energy Code Enforcement Program:

Trustee Chandra Gilman made a motion to approve Local Law 4 of 2025 entitled “A Local Law Establishing a Local Government Uniform Building Code and Energy Code Enforcement Program. Trustee Doug Rigby made a 2nd to the motion. The motion unanimously carried.

There was a rollcall vote –

Trustee Doug Rigby	Yes
Deputy Mayor Karen Gorton	Yes
Trustee Cheryl Hilton-Vadner	Yes
Trustee Chandra Gilman	Yes
Mayor Art Rilands	Yes

The motion unanimously carried.

RE: Resolution 11-2025 – Adopting Supplemental Bond Resolution:

This was tabled

RE: Select an Engineer for the I & I Study for the Sewer Collection System:

Mayor Art Rilands, Trustee Doug Rigby and Trustee Cheryl Hilton-Vadner met to review the 3 Engineering Companies that responded to the RFQ. After the qualifications were scored, Larson Design Group was selected. Art said that in 2018 MRB did a study and the recommendations did not resolve the issue.

Trustee Doug Rigby made a motion to appoint Larson Design Group as the engineer for the I & I Study for the Sewer Collection System. Trustee Cheryl Hilton-Vadner made a 2nd to the motion. The motion unanimously carried.

RE: Mayor’s Report:

- The Mayor said he has not heard anything about the Liebel Notice of Claim against the Board.
- He asked the Board to think about families to nominate for Christmas.
- The sale of the library is getting closer. Trustee Chandra Gilman and Deputy Mayor Karen Gorton wanted to know if the Village would be reimbursed for legal fees. Jeannie said she would put that information together and submit a bill to the library after closing. Deputy Mayor Karen Gorton asked if the library will be billed for water and sewer after closing. The board agreed to start billing after closing.

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RE: Deputy Mayor's Report:

- Karen felt that a pay increase for the part time guys should wait until next budget.

RE: Public Works Supervisor:

Streets:

- We have been steady with leaf pick up. Most leaves are down and there aren't really any piles in the village. Gorham contacted me last week and plans on take the leaf sucker this week.
- We removed the leaf box and installed the salter due to the snow that arrived this week.

Water:

- Water is running well. Only had a few tiny leaks in the filter feed line, easily repaired. We plan on removing the small saplings growing up around the beach by hand.

Sewer:

- UV will be removed this week and stored for the winter. We had a Scada issue come up. We had a tech come and resolve the situation. The plant itself is running well. Solids are in a good place. Mark Colf pumped out the sludge tank.

Cemetery:

- Mowing is wrapping up for the season. Clean up will start after Verteran's Day. Had two burials, both cremations 10/25 and 11/1.
- Removed several dead trees that have fallen on the trail. Reminder – please be careful while walking after storms or on windy days.

RE: Fire Report:

- Chief Adams' report is attached.

RE: Code Enforcement Officer:

- Issue Permits
- Inspection of projects in progress
- Working with Canandaigua National to clean-up 9 Chapel Street.
- Reviewing new DEC regulations on building in the flood plain.
- We will need a local law adopting the 2025 Uniform Code.
- Attended training on October 29th and 30th in Geneva for 2025 codes.
- Working with Beardsley Engineering Group on the Keuka Housing Project.

RE: Clerk:

- Jeannie reminded the Board that there will be elections this March. There will be two trustee seats up for election.

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RE: Bills:

A motion was made by Trustee Doug Rigby and seconded by Trustee Cheryl Hilton-Vadner to authorize payment of the General bills in the amount of \$20,213.60. The motion was unanimously carried.

A motion was made by Trustee Chandra Gilman and seconded by Trustee Doug Rigby to authorize the payment of the Cemetery bills in the amount of \$400.00. The motion was unanimously carried.

A motion was made by Trustee Doug Rigby and seconded by Deputy Mayor Karen Gorton to authorize the payment of the Water bills in the amount of \$11,521.99. The motion was unanimously carried.

A motion was made by Trustee Cheryl Hilton-Vadner and seconded by Trustee Doug Rigby to authorize the payment of the Sewer bills in the amount of \$9,093.76. The motion was unanimously carried.

A motion was made by Trustee Doug Riby and seconded by Trustee Chandra Gilman to authorize the payment of the Capital Project bills in the amount of \$9,337.75. The motion was unanimously carried.

RE: Public Comments:

- Dave LeClair said that Lyons Nation Bank will be making a \$10,000 donation to the park. Dave said he hope to use the funds to update the parking area, put up a sign with an arch and to clear brush.

A motion to adjourn the meeting was made by Deputy Mayor Karen Gorton and seconded by Trustee Chandra Gilman. The motion was unanimously carried. The meeting was adjourned at 8:32 pm.

Respectfully submitted,

Jeannie Kesel, Clerk/Treasurer