

# THE RUSHVILLE VILLAGE BOARD MEETING

## December 13, 2021

DATE: 12/13/21

TIME: 7:00pm

PLACE: The Rushville Village Hall

**PRESENT:** Mayor Dave LeClair, Trustee Doug Rigby, Trustee Karen Gorton, Trustee Mark Fargo, Deputy Mayor Chandra Gilman, Clerk Jeannie Kesel, Code Officer Tim Pagel, DPW Art Rilands, Reading Center Director Dodie Baker and Fire Chief Paul Moberg

Approximately 12 people attended the meeting (sign in sheet available at the Village Office)

The Mayor called the Board Meeting to order at 7:00 pm

**RE: Salute to the Flag:**

The Mayor asked everyone to rise and join in the Pledge to the Flag.

**RE: Approval of Minutes:**

The Mayor asked the Trustees if they had any corrections to the board minutes from the November 8, 2021 meeting. Trustee Mark Fargo had a couple of minor changes. Trustee Mark Fargo made a motion to approve the November 8, 2021 minutes with corrections. Deputy Mayor Chandra Gilman made a 2<sup>nd</sup> to the motion. The motion was unanimously carried.

**RE: Mayor's Report**

Mayor Dave LeClair gave his Mayor's report as follows:

- The Comprehensive Plan Kick-Off meeting will be on November 16<sup>th</sup> that included the Village Board, Zoning Board of Appeals and Planning Board. The steering committee has been formed that includes the following individuals:
  - Jamie Landcastle (PB Chair)
  - David Bradshaw (ZB Chair)
  - Ed Gilman (PB)
  - Dodie Baker (Library)
  - Katie Brown (Business Owner)
  - Tiffany and/or Todd Clovis (Young family new property owner – 2 years)
  - Chandra Gilman (VBT)
  - Dan Smith (New property owner – 5 years)
  - Bill Farnham (Retired Canandaigua Winemaker)
  - Ben and/or Jessica Wickman (New Rushville family as tenants)
  - Nancy Cleveland (Senior and Historian)
- Other Board Members not listed as "Steering Committee" are certainly welcomed at all meetings including their input. The next meeting is December 14 at 6:30 pm. Matt Horn and Angelina White from MRB will be the coordinators during this process.
- The Planning Grant award (\$38,000) – MRB has begun to compile information to start work on the study aimed at mitigating the threat of HAB's Hazardous Algae Blooms by improvements to the Water Plant. Greg Hoteling has been in contact with Art.

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### **RE: Deputy Mayor's Report**

- Deputy Mayor Chandra Gilman showed the Board a pumpkin race kit. Chandra is excited about this event and should be a fun day in the Fall.
- The Mayor is working on a planning grant for this event. He will approach the Lion's Club.

### **RE: Public Comments:**

- No comments.

### **RE: Public Works Supervisor:**

#### **Streets:**

- Leaf pick up is done for the year. All the snow removal equipment is ready for the season. The flags have been taken down and the Xmas banners put up. The tree Xmas lights are up in the business district.

#### **Water:**

- We're having problems with the sewer lift station at the water plant. Need a contractor to come out this week.

#### **Sewer:**

- The Village has been in noncompliance for 2 months with high flows. The flows are starting to go down. All septic tanks have been checked. There are still a few to pump.

#### **Cemetery:**

- Veteran flags have been removed from the Veteran markers. We are done mowing for the year. Elvin removed the old flowers.

### **RE: Fire Report:**

- Paul presented the Incident Run Log from August 1<sup>st</sup> through November 30, 2021.
- Jim Santee is working on the grant for next year.
- The overhead doors might need to be adjusted. Art will get a hold of Martin's in Geneva.

### **RE: Reading Center Director:**

- The 6<sup>th</sup> Annual Christmastime in Rushville (Always the 1<sup>st</sup> Friday in December) started with the tree lighting at the Library. Santa arrived on the beautifully decorated fire truck. Thank you to all who decorated the truck and to Austin for filling in as a driver for Paul, to drive Santa to greet the children. Thank you to all the wonderful volunteers who set up and did a number of different jobs. Thank you to all who donated items, money and their time. Santa gave gifts and candy canes to all the 45 children that attended. The hat, scarf and glove give-a-way was a huge hit. We had a few other items like slippers and socks and headbands that were given away. There was a hot cocoa and cookie table, a craft table from STLS making buttons that the children and their parents could color and take home. Gareth Evans, the BSA District Executive had some activities to do on the Cub Scout table. He started a new Gorham/Rushville Pack 63. He also signed up 3 girls for a new girl Troop. Thank you to the Mayor, David for welcoming everyone and lighting the Christmas tree and

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Ted Baker for being our MC. Also, thank you to Chandra and Jamie for providing the music. It was a fun event with lots of positive feedback.

- The library will be closed Friday and Saturday, December 24<sup>th</sup> and 25<sup>th</sup>. Merry Christmas everyone! The library will be closed Saturday January 1<sup>st</sup>, Happy New Year!
- There is a NEW subscription: Large Print Guideposts magazine
- We also have brand new Children's and Young Adult books in each month.
- STLS has secured American Recovery Plan Act funds to update and expand public computing infrastructure at our 5 participating Yates County libraries. This is a 50% matching grant. I am working with the STLS IT department and my worker, Dawn to decide what we will purchase – some lap tops and a printer and some other items that fit into the guidelines of the grant. The purpose of the grant is to support Workforce Development & Economic Recovery activities in our communities through our libraries.
- We are excited that we already have some funds through generous donations for my 2022 Budget.
- Merry Christmas and Happy New Year!

**RE: Code Enforcement officer:**

- Inspection of projects in progress
- Tim is working with the owner of the new build on Douglas Drive
- Working with a second new house on Douglas Drive
- Obtaining required training through webinars

**RE: Resolution 20-2021 Grievance Procedure under the Americans with Disabilities Act:**

A motion to add a Grievance Procedure under the Americans with Disabilities Act to the Village's policies was made by Trustee Doug Rigby and seconded by Trustee Mark Fargo.

There was a rollcall vote –

Trustee Doug Rigby	Yes
Trustee Karen Gorton	Yes
Trustee Mark Fargo	Yes
Deputy Mayor Chandra Gilman	Yes
Mayor David LeClair	Yes

The motion was unanimously passed.

**RE: Resolution 21-2021 to Raise Water Rates and Amend the Village Budget Regarding the Water Fund Accordingly:**

The Mayor told the Board that this final version has been vetted by both Attorneys and reflects all acceptable comments. A clean copy will be prepared by Tom Blair for signatures.

A motion to raise water rates, Amend the Village Budget Regarding the Water Fund Accordingly and authorize the Mayor to sign the Water Service Agreement with the Town of Middlesex was made by Trustee Mark Fargo and seconded by Trustee Doug Rigby.

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There was a rollcall vote –

Trustee Doug Rigby	Yes
Trustee Karen Gorton	Yes
Trustee Mark Fargo	Yes
Deputy Mayor Chandra Gilman	No
Mayor David LeClair	Yes

The motion was passed.

### Re Resolution 22-2021 an Equal Employment Opportunity Policy:

Trustee Karen Gorton wanted to know if the Village was ADA accessible. Art said that is was from the back door. There is a door bell that can be rung and assistance would be available.

A motion to add an Equal Employment Opportunity Policy to the Village's policies was made by Deputy Mayor Chandra Gilman and seconded by Trustee Doug Rigby.

There was a rollcall vote –

Trustee Doug Rigby	Yes
Trustee Karen Gorton	Yes
Trustee Mark Fargo	Yes
Deputy Mayor Chandra Gilman	Yes
Mayor David LeClair	Yes

The motion was unanimously passed.

### Re Bills:

A motion was made by Trustee Mark Fargo and seconded by Deputy Mayor Chandra Gilman to authorize payment of the General bills in the amount of \$18,994.69. The motion was unanimously carried.

A motion was made by Trustee Doug Rigby and seconded by Trustee Karen Gorton to authorize payment of the Water bills in the amount of \$16,027.65. The motion was unanimously carried.

A motion was made by Trustee Doug Rigby and seconded by Trustee Karen Gorton to authorize the payment of the Sewer bills in the amount of \$12,249.63. The motion was unanimously carried.

A motion to adjourn the regular meeting and to go into Executive Session was made by Trustee Mark Fargo. A 2<sup>nd</sup> was received from Deputy Mayor Chandra Gilman. The motion was unanimously passed. The meeting was adjourned at 7:30 pm.

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A motion to open back up the Board Meeting was made by Deputy Mayor Chandra Gilman and seconded by Trustee Mark Fargo at 7:40pm. The motion was unanimously passed.

The Board Members agreed to end the foreclosure proceedings for 13 South Main Street, Mr. James Liebel, if Mr. Liebel pays the balance, he owes in full by 4:00 pm on Friday, December 17, 2021. The Mayor will write a stay of foreclosure letter to Mr. James Liebel tomorrow and send it out certified mail.

A motion to adjourn was made by Trustee Doug Rigby. A 2<sup>nd</sup> was received from Trustee Karen Gorton. The motion was unanimously passed. The meeting was adjourned at 7:49 pm.

Respectfully submitted,

Jeannie Kesel, Clerk/Treasurer

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