

THE RUSHVILLE VILLAGE BOARD MEETING

NOVEMBER 7, 2016

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DATE: 11/7/16

TIME: 7:00

PLACE: The Rushville Village Hall

PRESENT: Mayor: John Sawers

Trustees: Holly Krossber, Kimberly Payne

Excused: Trustee Dave Masters & Code Enforcement officer Reggie O'Hearn

Clerk: Joanne Burley

ATTENDANCE: Don Cheney, Attorney and Approximately 18 members of the Community signed in with 2 of them signing in to speak when called upon.

Re: Board Meeting – Salute to the Flag:

At 7:00 p.m. the Mayor opened the regular board meeting by having everyone rise to salute the flag.

A motion was made by Trustee Holly Krossber to go into Executive Session at 7:05 p.m. to discuss personnel & the proposed acquisition, sale or lease of real property. Trustee Kimberly Payne seconded the motion.

The Board returned from Executive Session at 8:08 p.m. a motion was made by Trustee Holly Krossber to come out of Executive Session. A seconded was made by Trustee Kimberly Payne.

Mayor Sawers was called upon Trustee Holly Krossber to state what was decided in the Executive Session. Trustee Krossber stated that the board authorized Don Cheney, Atty. to respond to the letter that was received from Jack Schuppenhauer regarding the Martin Building.

Mayor Sawers thanked everyone for coming. He stated the following: We appreciate you taking the time to attend our meeting and welcome your comments. If you would like to share your thoughts with the board, please state your name and address and please limit your comments to 2 minutes please. This will keep the comment period to a reasonable length and still allow everyone who wishes an opportunity to speak.

Re: Approval of Minutes:

The Mayor asked the Trustees if they had a chance to review the minutes from the October meeting. He asked for a motion to approve the minutes. Trustee Holly Krossber asked that a correction be made on page 5, 1st paragraph. Tom Blair asked the question, "Does the Village want to be in the business. Trustee Krossber said she believed it should have read "rental business." The correction will be made.

Trustee Kimberly Payne made a motion to accept the minutes from the October meeting. Trustee Holly Krossber 2nd the motion. The motion was unanimously carried.

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Re: Reports of Committees:

Re: Public Works Supervisor – Art Rilands

Water:

Mayor Sawers called on Art for his report.

Trustee Payne asked Art if he was in need of a part time person for snow? Yes was the response. Trustee Payne asked, “Did you have a full time person or was he on call?” He worked 6 to 8 hours responded Art. He came in early in the morning .

Mayor Sawers asked Art if he has changed the pump. Art said he had replaced the old pump and he had to send it to Syracuse to be rebuilt. We don’t have any spare pumps so this one needs to get rebuilt.

Fire:

Art reported they had ordered some more equipment. The grant was used to purchase these items. That equipment should be coming in a couple of weeks.

Any questions for Art? No response

Mayor Sawers called on Dodie Baker for the Reading Center report.

Re: Reading Center Director – Dodie Baker

Dodie reported that the banners arrived for the streets. She showed the finished product to the Board. They will make the Village beautiful. 18 were delivered. Fliers will be delivered to the residents and a smaller flier will go home with the school children advertising the “Christmastime in Rushville”. Also, posters will be put up around the Village.

The event will start up at the Library. They will be a 12’ Christmas tree by the Library. There will be a fire truck that will come down Main St. and everyone will be caroling down the street. The churches will have more events going on. The event will be Friday, Dec. 2nd and will start at 6 p.m. and end around 8:30 p.m. This is just a short version of the events that will be going on.

Re: Code Enforcement officer, Reggie O’Hearn:

Reggie has been excused tonight. He just had a couple building permits.

Re: Clerk – Joanne Burley:

Joanne shared the tentative Agreed – Upon Procedures.

There are a few things that need to be changed in our procedure. They are as follows:

- The \$15,000 in funds from the Basset Street acquisition was put in the Cemetery Fund and it should have gone in the General. Joanne asked for a resolution to move this money back to the General Fund. Trustee Kimberly Payne made a motion to move the \$15,000 from the Cemetery Fund back to the General Fund. Trustee Holly Krossber 2nd that

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motion. Votes were as follows: Trustee Payne – Yes, Trustee Krossber – Yes, and Mayor John Sawers – Yes. The motion was unanimously carried.

- Our audit showed we need to have a cash log. Because there is only 1 person in the office and we need to account for monies taken in each day. There needs to be dual control. Then I will have one of the Trustees come and verify that the monies received did in fact get deposited. Joanne reported she has started the cash log.
- Another thing that had not been done in the past is none of the vouchers had been signed in the past. The Mayor is now signing all of the vouchers before they are paid. Because Joanne is writing the checks the vouchers must be approved by someone else.
- There was payment for a handwritten receipt that should not be done.

Joanne asked if anyone had any questions about the tentative audit.

Trustee Holly Krossber asked if this covered the fiscal year June 2015 to May 2016. Joanne's response was yes.

Mayor Sawers reported that we are taking applications for the Deputy Clerk's position that has become available. Presently, we have 1 application.

Re: Old Business:

- **Sidewalks** – We will not finish the sidewalks until the Spring. We had a problem getting help this year. Art could not find anyone that would work for just a couple of weeks. Art didn't want to spend extra money to have an outside contractor do the work. We do have the funds available so we will be completing the project next year.
- **Income Survey** – The mayor contacted MRB. They are the company that set the survey up. There are a lot of them out, but they are getting some of them back. The problem is some people have tenants and tenants don't get them. We have extra ones in the office that can be picked up. If you know of anyone that needs one, please direct them to the office. The estimated time to finish the survey is the middle to the end of December. We will then be able to pursue grants for the Sewer project.
- **3 Bassett St.** – Mayor Sawers asked for permission to lower the price on the property. It has been stagnant and he would like to lower the price to \$19,900. There was a comment from Jessica Smith, "Wasn't there an offer of \$20,000 and you denied it?" Trustee Kimberly Payne responded, "It wasn't an offer we could accept, per NYCOM Rules it has to go to silent bid first, so that is why we had to do it this way. Jessica asked if we had any bids. Trustee Payne said yes, \$6,000. But didn't you have an offer before that asked Jessica Smith. Trustee Payne said yes, but we found out that you could not except an offer it has to go to bid first. Ms. Smith asked where it says that it has to go to bid first and Trustee Payne said it is in the NYCOM Handbook but could not remember the exact number of the law, 18 something, but told Ms. Smith she could look it up.

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- **Middlesex Water** – Mayor Sawers has talked to Don Cheney, Atty. We had sent them a contract raising the water rates and apparently it wasn't signed correctly so they did not accept our first increase. The Atty. is aware of it and we will get the proper papers done as soon as possible so it will be ready by the next billing.
- **Tom Bay Easement** – Mayor Sawers reported the Bay's paper work is the same. The easement has been approved and been filed in Ontario Co. but the paperwork was not correct. Don Cheney is aware of the situation and he is going to take care of it. Art Rilands asked what was going on with the meter and the Mayor stated it is on hold until the proper paperwork is received by the Bay's. The paper we signed did not have the Mayor's signature notarized on it and they were afraid that they were the only ones signing the paper. It will be corrected soon.

Re: New Business:

- **Sheepfold Steering Committee Letter.** Mayor Sawers addressed the letter that was sent to us. These are the people that own the Catholic Church and the house. They just wanted the board to be up to date on what was going on. They have money and they are not interested in selling the property. They can take care of the property and it is not for sale.
- **Feral Cats** – Mayor Sawers announced that he has had one complaint about the stray cats in the Village. This person has about 16 cats that are going in and out of his basement. We called the Animal Control and Joanne talked to a Tom Morris. You can trap them, but the bottom line if someone is feeding them they are responsible for the cats. The Mayor did not get any names of who was feeding them. The person making the complaint will formalize the complaint in writing this next week.
- **Village Hall Roof** - We have some very bad leaks in the roof. We have one upstairs and one in the Village Hall. The Mayor asked Art if he received a bid this afternoon. Art replied he has one. He said the second one has not gotten back to him as of yet.
- **Relieved Taxes** – Joanne reported that she has relieved \$25,849.01 in taxes to Ontario Co. for this year. She has sent the information to Ontario Co. Joanne still has to talk to Yates Co.

Mayor Sawers asked the board to approve the adoption of the Rules of Procedure that Tom Blair, Atty. recommended we adopt. A motion was made by Trustee Holly to adopt the new Rules of Procedure for Village Board Meetings. Trustee Krossber – yes, Trustee Kimberly Payne – Yes, Mayor Sawers – Yes. The motion was carried unanimously

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Mayor Sawers checked the list and there was only 1 person to speak. Jessica Smith was called upon. She asked if she could pick up a copy of the new Rules of Procedure in the office. Joanne said she will have them available. She asked of the Trustee position was going to be filled. Mayor said he has 2 interested people. How can someone inquire about it? Mayor told her the need to come speak with him.

The Mayor said we will now approve the bills.

Re Bills:

A motion was made by Trustee Kimberly Payne and seconded by Trustee Holly Krossber to authorize payment of the General Bills in the amount of \$16,053.58. The motion was unanimously carried.

A motion was made by Trustee Holly Krossber and seconded by Trustee Kimberly Payne to approve the Cemetery bills in the amount of \$65.96. The motion was unanimously carried.

A motion was made by Trustee Kimberly Payne and seconded by Trustee Holly Krossber to authorize payment of the water bills in the amount of \$4,590.86. The motion was unanimously carried.

A motion was made by Trustee Kimberly Payne and seconded by Trustee Holly Krossber to authorize the payment of the Sewer bills in the amount of \$1,370.34. The motion was unanimously carried.

A motion was made by Kimberly Payne to adjourn the meeting . A second was made by Trustee Holly Krossber. The meeting was adjourned at 8:40 pm.

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